

# Making the Most of Wurk

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## EEO Data Cleanup Tips

This topic guides you in cleaning up the data in your Wurk system to optimize performance and get the most value. We conduct [benchmarking studies](#) on a regular basis to gain industry specific insights. In order to get the most value from these upcoming reports and to ensure EEO-1 compliance, data cleanliness is key. The tips below will help you to understand EEO-1 Reporting and guide you on cleaning up your data in Wurk.

Data cleanup tasks require Manager or Administrator permissions.

### START HERE

Follow the steps below to clean up your EEO data.

#### EEO-1

[Check Your Employee EEO Data Health](#)

[Update Employee Information](#)

[Mass Editing Employee Information and Time Entries](#)

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