Using Wurk

This section guides you in using Wurk and is for every type of user. It covers anything you will need to do as a general employee. Managers and Administrators who handle HR, Payroll, and TLM in Wurk have additional permissions to see more menu items under the Team and Settings icons on the Main Menu and more tabs along the top of the home page. These tabs enable them to do managerial and system setup tasks in Wurk.

Essentials

This section guides you in the most essential tasks you need to know how to do in Wurk.

Your Pay

This section guides you in working with your Pay information in Wurk, such as pay stubs, your next pay date and amount, how you are being paid through direct deposit, your tax deductions, and other withholding forms.

Your Time

This section guides you in working with your time-related information in Wurk.

Your HR

This section guides you in working with your HR information in Wurk.

Using Wurk Mobile

This section guides you in the most common, everyday tasks you can do in Wurk Mobile.

Filling out Government Forms

This section guides you through how to complete the most commonly used Government forms within Wurk.