

Applicant Tracking/Recruitment | Training

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This training provides an introduction to recruiting and onboarding new hires.

About this Training

- Led by an HR Consultant
- Approximately 1 hour long
- Audience is Admins who will be responsible for recruiting and onboarding

To request to join one of these future training sessions, please reach out to your CSM if you are no longer in implementation OR reach out to your Project Manager if you are currently in implementation.

Topics Covered

- Job Board Review
- General Navigation and Overview
- Applicant Profile
- Job Requisitions
- Configuration/Updating Job Titles & Descriptions
- Submitting (and approving, if applicable)

Read these topics...

- [Welcome to Wurk](#)
 - [What's New: Updated Job Applicant Experience](#)
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