

Recruiting Candidates | Training

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This training provides an introduction to recruiting and onboarding new hires.

About this Training

Led by an HR Consultant

Approximately 1 hour long

Audience is Admins who will be responsible for recruiting and onboarding

Topics Covered

- Job Board Review
- General Navigation and Overview
- Applicant Profile
- Job Requisitions
- Configuration/Updating Job Titles & Descriptions
- Submitting (and approving, if applicable)

Read these topics...

- [Welcome to Work](#)
 - [What's New: Updated Job Applicant Experience](#)
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