

Reports and Dashboards | Training

Last Modified on 01/31/2022 4:22 pm EST

This section is the introduction to Work for Managers or Administrators, who handle HR and onboarding new employees.

About this Training

Led by a Payroll Consultant
Approximately 30 minutes
long
Audience is all Admins

Topics Covered

- Custom reporting
- Configuring Charts/Graphs
- Customizing Dashboard
- Report delivery/schedules

Read these topics...

- [Viewing the Manager Dashboard](#)
 - [Configuring Dashboard Layout Profiles](#)
 - [Main Menu and Navigation Basics](#)
 - [Creating Charts from Reports](#)
 - [Hooking Report Charts to Dashboards](#)
 - [Saving and Sharing Your Reports With Other People](#)
-